Initial Log In



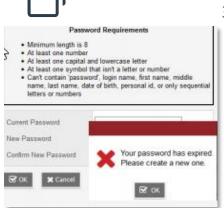
Login to MYEDBC using the link on the <u>RSS Website</u> main page or at: https://www.myeducation.gov.bc.ca/aspen/logon.do

Family Portal Login ID: p19firstnamelastname (all lower case)

- 1. Enter your Login ID
- 2. Enter your **Password** (Case Sensitive)
- 3. Click Log On



- 1. **Current Password** enter the temporary password
- 2. **New Password** enter a new password using criteria below
- 3. **Confirm New Password** re-enter your new password



Passwords are good for 90 days

to protect your child's data. You will be prompted to change your password every 90 days. Passwords must meet the following criteria:

- ✓ Minimum length is 8
- ✓ At least one number
- ✓ At least one capital letter
- ✓ At least one **lowercase letter**
- ✓ At least one **symbol** that isn't a letter or number
- ✓ Cannot contain login name, first name, middle name, last name, date of birth, personal id, or only sequential letters or numbers.



This next step will allow you to use the '*I forgot my* password' function on the logon page, should you need to reset your password.

information	assword recovery, please provide the following
Primary email	
Security question	
Security answer	
Confirm answer	

- 1. Enter your **Primary Email address**.
- This email address will be used to receive a new password if you forget your password.
- 2. Choose a **Security Question**
- 3. Enter your **Security Answer** then confirm your security answer (case sensitive.)
- 4. Click Submit